Image Solutions
Total Office Solutions & Automation

- Software
- Fax Server
- Scanners
- Printers
- Network
- Copiers

Managed Services

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Image Solutions
Total Office Solutions & Automation

Core Technology Foundation

Foundation

- **Define Technology Plan / Goals**
- **Hardware**
  - **Input (MFP / Desktop Scanners)**
  - **Output (MFP / Printers)**
  - **Storage (Server / Data Backup)**
  - **Access (Client Computers / Mobile Devices / Tablets)**

Document Organization

- **Document Management Software**
  - **Accounting Documents**
  - **Customer Documents**
  - **HR Documents**
- **Disaster Recovery Plan**
- **Compliancy Regulations**
- **Information Security**

Technology Integration

- **Document Access from all Business Applications**
  - **Line of Business (ERP)**
  - **Customer Relations (CRM)**
  - **Specialty Applications (EMR)**
- **Collaboration Tools**
  - **Desktop Applications for document sharing**

Process Optimization

- **Workflow Efficiencies**
  - **Automation of Document Processes**
  - **Automation of Review and Approval processes**
  - **Automation of Document Routing and Distribution**
- **Managed Services**
  - **Printer Management**
  - **Network Management**
  - **Web Services**

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